

BY-LAWS

WAHSATCH SHOOTERS ASSOCIATION
OF DAVIS COUNTY

ARTICLE 1
Membership

SECTION 1. Eligibility:

a. Any citizen of the United States, 18 years of age or over who makes application and agrees to abide by the WSA Constitution, By-Laws, and Davis County Use Agreement is eligible for and may be granted membership to WSA (the Club) upon application, payment of dues, and approval of the WSA Board of Directors.

SECTION 2. Membership Types:

a. Annual Membership: Membership can be purchased at any time during the calendar year.

b. Senior Citizen membership: Any member 60 years of age or over is eligible for and may be granted Senior Citizen membership for half the regular fee.

c. Honorary Membership: On an annual basis Honorary membership may be extended to selected individuals upon approval of the Board of Directors. Any member may propose candidates for Honorary or Honorary Lifetime memberships in writing to the Board of Directors for consideration.

d. Honorary Lifetime Membership: May be tendered to selected individuals upon recommendation made to and approved by the Board of Directors.

The immediate family of any member, residing with the member, are accorded the same privileges as their principals, except voting and holding office.

SECTION 3. Dues and Fees:

All membership dues and fees will be established by the Board of Directors. Any changes made cannot go into effect until the tenure of the next Board of Directors. If the changes are not confirmed by the incoming Board of Directors, the changes in dues and/or fees will not become effective. Changes will not be retroactive. These restrictions will not be applied to changes in the cost of "reimbursable" materials such as paper targets and earplugs, or fees for matches sponsored by WSA.

SECTION 4. Election to Membership:

a. Each applicant for membership shall apply on a form as approved by the Board of Directors. Accompanying the application, the member applicant shall submit dues payment for the current year.

b. All applications are to be filed with the Secretary. The Secretary will present a list of applicants to be read at the first Board of Directors meeting following its receipt. Each

application will be voted upon and affirmative votes of two-thirds of the Board of Directors present and voting at that meeting shall be required to elect the applicant.

c. Applicants for membership who have been rejected by the Club may not re-apply within six months after such rejection.

SECTION 5. Termination of Membership:

a. **By Resignation:** Any member may resign from the Club upon written notice to the Secretary.

b. **By Lapsing:** Memberships expire after one year.

c. **By Suspension/Expulsion:** A membership may be terminated by expulsion as provided in Article 7 of these By-Laws.

ARTICLE 2 Board of Directors

SECTION 1. NRA Membership:

Wahsatch Shooters Association of Davis County will affiliate with the National Rifle Association (NRA), therefore, all Board of Directors (BOD) Officers are required by NRA By-Laws to be members of the NRA.

SECTION 2. Range Officer Certification:

All Officers of the Board of Directors must be WSA Range Officers in good standing.

SECTION 3. Board of Directors Officers:

The Board of Directors shall have general supervision and control of all activities of the Club. The term of office for the Board of Directors officers shall be one year. The Board of Directors will consist of the following members:

- (1) President
- (2) Vice President
- (3) Secretary
- (4) Treasurer
- (5) Executive Officer
- (6) Training and Safety Officer

SECTION 4. Board of Directors Office Vacancies:

Vacancies occurring during a term of office in the Board of Directors shall be filled by appointment of the Board of Directors and approval of the majority vote of the members present at any legally constituted business meeting. Vacancies occurring in both the office of President and Vice President shall be filled by a Club Membership election.

SECTION 5. Board of Directors:

Shall be elected from the roster of members, with membership of at least seven months, at the annual meeting of the Club called for that purpose.

SECTION 6. President - shall:

- a.** Preside at all meetings of the Club and of the Board of Directors unless he/she designates another member of the Board of Directors to preside.
- b.** Be a member, by virtue of office, of all committees.
- c.** Represent the Club in an official capacity, such as meetings with Davis County Commissioners.
- d.** Have and exercise such power of supervision and management that pertains to the office of the President or may be assigned to him by the Board of Directors.
- e.** Countersign all expenditures of funds for the Club.
- f.** Appoint Directors at Large (Club members) as chairman for special committees.
- g.** Appoint a secretary pro-tem in the absence of the Secretary at all official Club meetings.

SECTION 7. Vice President – shall:

- a.** Exercise the powers and perform all duties of the President in the event of his/her absence, disability, or death.
- b.** Serve as the Club accountable officer, maintaining custodianship of all Club equipment and other personal property. In the discharge of that function he/she shall obtain from his/her predecessor a complete and accurate inventory of said Club property and maintain same in current status during his/her tenure of office. Upon being succeeded in office, the out-going Vice President shall jointly with his/her successor, perform a physical inventory of the Club property and render to the Board of Directors an acceptable accounting of such property.
- c.** Serve as chairman of the procurement committee.
- d.** Perform such other duties as may be assigned him/her by the President or the Board of Directors.

SECTION 8. Executive Officer - shall:

- a.** Schedule all activities on the range and insure that a Qualified/Certified Range Safety Officer is present by scheduling these personnel from a roster provided by the Board of Directors.
- b.** Coordinate with the Board of Directors to resolve conflicts of the range schedule.
- c.** Serve as liaison for the Club range activities with all other Clubs or associations.
- d.** Perform such other duties as may be assigned him/her by the President or the Board of Directors

SECTION 9. Secretary - shall:

- a.** Keep minutes of all Club meetings
- b.** Issue all calls for meetings, as well as all other notices and information for dissemination to the membership of the Club.
- c.** Maintain all current and past records of the Club.
- d.** Supervise the balloting of elections.
- e.** Publish regular newsletters, special bulletins, etc., to keep the members informed and notified of Club activities and concerns.
- f.** Maintain a role of the Membership of the Club, and issue Membership Cards.

g. Perform such other duties as may be assigned him/her by the President or the Board of Directors.

SECTION 10. Treasurer - shall:

a. Maintain custody of the funds, and keep a full and accurate account of all receipts and disbursements. All funds will be deposited in an established bank in the name of Wahsatch Shooters Association. These funds may be withdrawn by checks countersigned by the Treasurer and the President. In the absence or disability of the President, a third member of the Board of Directors may be appointed to countersign checks.

b. Not expend funds in excess of \$100.00 without final approval of the Board of Directors. Expenditures of less than \$100.00 for any specific purpose may be approved by the President and Treasurer. Such expenditures will be reported at the next Board of Directors meeting.

c. Present an annual financial report to the Club at the annual election meeting.

d. Present a financial statement to the Board of Directors upon request.

e. Present his/her books and records for audit at any time by such agency or individual as the Board of Directors may select or as may be required by Davis County Commissioners, state or county laws.

f. Perform such other duties as may be assigned him/her by the President or the Board of Directors.

SECTION 11. Training and Safety Officer - Shall:

a. Establish such training as may be necessary to qualify members in good standing as Range Safety Officers, and submit the names of the trained Range Officers to the Executive Committee for approval.

b. Publish regular Range Officer newsletters, special bulletins, etc., to keep Range Officers informed of current policies and concerns.

c. Work in conjunction with Hunter Safety Instructors to promote hunter safety programs and maintain records thereof deemed to be in the interest of the Club.

d. Provide any other information or training felt appropriate or as requested by the Executive Committee.

e. Develop and coordinate a range safety program with the Executive Committee to ensure all firearms activities to include matches and the public range are conducted in a safe manner.

f. Perform such other duties as may be assigned him/her by the President or the Board of Directors.

ARTICLE 3

Meetings and Voting

SECTION 1. Board of Directors Meetings:

Shall normally be held each month at such hour, date and location as may be designated by the President. These meetings take place for the transaction of ordinary business and other such activities as may be scheduled. Board of Directors voting shall be two-thirds vote of the BOD members present. In order to establish a quorum, a motion must receive at least 3 votes to pass. All WSA members are welcome to attend these meetings.

SECTION 2. Special Board of Directors Meetings:

Special meetings of the Board of Directors may be called by the President, or shall be called by the Secretary upon receipt of a written request signed by at least three members of the Board of Directors or upon receipt of petition signed by five members of the Club who are in good standing. Such meetings shall be held at such hour, date and location as may be designated by the person or persons authorized herein to call such meetings. Written notice of such a meeting shall be issued by the Secretary at least ten days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other business may be transacted thereat.

The President or Davis County Commissioners may call additional meetings as required.

SECTION 4. Order of Business

Board of Directors/Special Board of Directors Meeting

The order of business, unless otherwise directed by majority vote, shall be as follows:

- (1) Minutes of last meeting
- (2) Report of Secretary
- (3) Report of Treasurer
- (4) Report of Committee's Election of new members
- (5) Unfinished business
- (6) New business
- (5) Adjournment

SECTION 6. Voting:

a. Authorized:

(1) Elected Board of Directors members shall be entitled to one vote per issue, at any Board of Directors, Special Board of Directors, or Special Membership meetings of the Club at which he/she is present. Motions require a two-thirds vote of the voting Officers present, with a minimum of three votes, to pass.

(2) Club members whose dues are paid for the current year shall be entitled to one vote per issue, at any Special Membership meetings of the Club at which he/she is present. Motions require a two-thirds vote of the voting Members present to pass.

b. Un-authorized:

- (1) Honorary Members and Honorary Lifetime Members cannot vote or hold office.

ARTICLE 4

The Club Year, Annual Meeting, Elections, Nominations

SECTION 1. Club Year:

The Club's official year shall begin on 01 December and end 30 November the following year.

SECTION 2. Annual BOD Election Meeting:

The annual meeting shall be held in the month of November at which Board of Directors Officers for the ensuing year shall be elected by counting the ballots submitted in accordance with section 3., of this Article. They shall take office on 01 December. At the December Board of Directors meeting, each retiring officer shall turn over to his/her successor all properties and records related to that office.

SECTION 3. Elections:

Prior to 15 October, the Secretary shall distribute official ballots to the entire General Membership who are eligible to vote. Ballots must be provided to all voting members through any form or medium that the BOD deems gives each member a fair and equal access and opportunity to vote secretly and submit the ballot. Ballots must be submitted back to the BOD by 01 November. The candidates receiving the greatest number of votes for each office shall be elected.

SECTION 4. Nominations:

Beginning no later than 01 September each year, the Secretary shall solicit candidates for BOD Offices from among the entire WSA general membership who qualify. All potential candidates shall be informed that they must have or obtain WSA Range Officer status to be eligible to run for Office and attend the September BOD meeting (or make other arrangements with the President) in order to obtain the necessary Office qualifications. Prior to 01 October each year the Secretary shall prepare a proposed slate of candidates for election to the Board of Directors. The Secretary will prepare an official ballot, containing the names of qualified candidates.

SECTION 5. Not Eligible for Elective office:

- a. Honorary Members and Honorary Lifetime members.

ARTICLE 5

Long Range Steering Committee

The Long Range Steering Committee shall be appointed by the President subject for approval of the Board of Directors and shall consist of the President (Chairman of the committee) and five members from the club membership. This committee shall be appointed no later than 15 February and complete its final report prior to 15 March. The committee shall review the activities of the Club in relation to previously established goals and establish such long range objectives as is deemed in the best interests of the Club. These objectives shall serve as guidance to the President in conducting the affairs of the Club. The report of this committee shall be published and distributed to the membership.

ARTICLE 6

Affiliation

SECTION 1. NRA Affiliation:

Having subscribed to the objects and purposes of the NRA of America and the NRA pledge, the Club must be affiliated with the NRA, as provided in the NRA affiliation agreement for the Sportsman's Clubs.

SECTION 2. Other Affiliations:

The Club may become affiliated with other organizations having the same objectives and purposes as this Club, such as the Utah Wildlife Federation, Utah Rifle and Pistol Association, and etc., upon approval of the Board of Directors.

Note: Organizations desiring to be affiliated with the Club, shall be permitted to appoint Liaison Representatives, upon approval of the Board of Directors. Also, when representatives are approved/appointed, they have no voting rights and are not required to be elected.

ARTICLE 7

General Membership Discipline

SECTION 1. Suspension:

Any member who is suspended from the privileges of the NRA, automatically shall be suspended from the privileges of this Club for a like period.

SECTION 2. Expulsion:

Any member may prefer charges against a member for alleged misconduct prejudicial to the best interest of the Club. Written charges must be filed with the Secretary. The Secretary shall present them at the next Board of Directors or Special Board of Directors meeting, and the Board of Directors shall consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interest of the Club. If the Board of Directors decides that they do, It is the responsibility of the Board of Directors to determine the validity of the complaint. If the charges prove to be true, the Board of Directors may vote to expel the member from the club.

ARTICLE 8

Board of Directors Discipline

Any Officer of the Board of Directors who becomes ineligible or unable to hold office for any reason, such as loss of Range Officer status, inability to perform the duties of his Office, dereliction of his/her duties as a BOD Officer, or revocation of WSA membership shall immediately vacate the Office and notify the BOD of his/her departure.

ARTICLE 9

Amendments

SECTION 1. Proposed Amendments:

to the Constitution and/or By-Laws may be submitted at anytime. When amendments are submitted, the President assigns a special committee of Club Members to develop the proposed amendments.

a. Board of Directors Action: The special committee must notify the Secretary that proposed amendments are complete and awaiting Board of Directors action. The Secretary shall then provide a written notice to the Board of Directors at least ten days prior to an Board of Directors meeting, listing proposed action to amend, including the time, date and location of the meeting. Proposed amendments must be acted upon at the meeting called for this purpose. The Board of Directors will consider proposed amendments and recommend to the membership their adoption or rejection.

Note: Proposed amendments require first endorsement. Proposed amendments must be endorsed for approval or disapproval, and signed/dated by the President and Vice President. After proposal meets approval, the amendments recommended for adoption go forward, for Club Membership to take action.

c. Membership Action: The Secretary upon notification shall call a Special Club Membership Meeting, listing proposed action to amend. Written notice of such a meeting shall be issued by the Secretary at least sixty days prior to the date of the meeting. The Members will consider all proposed amendments, and vote. Voting shall be two-thirds vote of the voting members present.

Note: Proposed amendments require second endorsement. Proposed amendments must be endorsed for approval or disapproval, and signed/dated by President and Vice President. After proposal meets approval; the amendments go forward.

SECTION 2. Approved Amendments:

After approval by two-thirds majority vote of both the Board of Directors and Membership, the amended document(s) shall be forwarded to Davis County Commissioners. A cover letter shall be attached explaining the purpose for revision. Also, included in the letter is the Board of Directors first/second endorsements, signed/dated by the Club's President and Vice President. When approved, amendments will become effective.

ARTICLE 10

Dissolution

Dissolution may be accomplished by:

First: A Special Board of Directors meeting called for this purpose. Recommendation will be presented by the Executive Committee.

Second: After the recommendation of the Board of Directors vote, approval must be a two-thirds majority vote of the members at a Special Club Membership meeting, quorum of 25% of membership required. Disposition of residual assets will be accomplished under the direction of the Board of Directors and turned over to the Davis County Treasurer.